

Cleveland County Board of Commissioners
February 6, 2024

The Cleveland County Board of Commissioners met on this date, at the hour of 6:00 p.m. in the Commission Chambers of the Cleveland County Administrative Offices.

PRESENT: Kevin Gordon, Chairman
Ronnie Whetstine, Vice-Chair
Johnny Hutchins, Commissioner
Doug Bridges, Commissioner
Deb Hardin Commissioner
Tim Moore, County Attorney
David Cotton, County Manager
Kerri Melton, Assistant County Manager
Chris Martin, Planning Director
Rebecca Johnson, Interim Social Services Director
Philip Steffan, Finance Director
Martha Thompson, Deputy County Attorney
Sherry Lavender, Tax Assessor
Scott Bowman, Maintenance Director
Colt Farrington, Inspections Director

CALL TO ORDER

Chairman Gordon called the meeting to order, and Commissioner Bridges led the audience in the Pledge of Allegiance and provided the invocation.

AGENDA ADOPTION

ACTION: Commissioner Hardin made the motion, seconded by Commissioner Bridges and unanimously adopted by the Board to, *approve the agenda as presented.*

SPECIAL RECOGNITION

2023 GOVERNOR'S NCWORKS AWARD OF DISTINCTION

The Governor's NCWorks Awards of Distinction honor outstanding examples from the state's workforce development system, including the students and job seekers who receive training, the professionals who provide career services, and the employers and other organizations that support a skilled workforce. Elijah James won in the category "Outstanding Teen."

Through the NCWorks "NextGen" youth program of the Foothills Workforce Development Board, Mr. James has found support and opportunities to gain skills while overcoming obstacles. He has a diagnosed disability of juvenile arthritis, which brings with it some physical limitations. Mr. James has demonstrated positivity, determination, and persistence in the face of barriers and continues to be successful both in his high school curriculum and in college-level courses. He anticipates graduating in May 2024 from Pinnacle Classical Academy with his high school diploma and an associate degree from Cleveland Community College. In the NextGen program, Mr. James participated in activities such as a Youth Summit, an entrepreneurial workshop, the Chess Club, and multiple work-based learning programs with employers such as the Cleveland County Library and Hospice of Cleveland County. As a NextGen program participant, he applied himself in his work-based learning and learned numerous critical skills, such as time management, organization, communication, customer service,

problem-solving, and teamwork. Commissioners congratulated Mr. James for his achievement and wished him continued success in his future endeavors.

PUBLIC COMMENT

No one signed up to speak.

CONSENT AGENDA

APPROVAL OF MINUTES

The Clerk to the Board included the Minutes from the *January 16, 2024, regular meeting* in Board members' packets.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and passed unanimously by the Board to, *approve the Minutes as written.*

TAX COLLECTOR'S MONTHLY REPORT

Pursuant to North Carolina General Statute §105-350.7, the Tax Collector shall submit to the governing body, at each of its regular meetings, a report to include the amount collected on each year's taxes with which she is charged, the amount remaining uncollected, and the steps being taking to encourage payment of uncollected taxes. The Tax Collector provided Commissioners with a detailed written report regarding taxes collected during *January 2024.*

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and passed unanimously by the Board to, *approve the January 2024 monthly tax report submitted by the Tax Collector.*

TOTAL TAXES COLLECTED JANUARY 2024			
YEAR	AMOUNT-REAL	AMOUNT-GAP	COMBINED AMT
DEF REV	\$0.00	\$0.00	\$0.00
2023	\$17,213,201.08	\$7,265.59	\$17,220,466.67
2022	\$57,864.66	\$1,285.27	\$59,149.93
2021	\$17,917.73	\$202.15	\$18,119.88
2020	\$10,068.20	\$1,525.34	\$11,593.54
2019	\$5,948.00	\$0.00	\$5,948.00
2018	\$2,965.21	\$0.00	\$2,965.21
2017	\$2,266.10	\$0.00	\$2,266.10
2016	\$580.42	\$0.00	\$580.42
2015	\$181.41	\$0.00	\$181.41
2014	\$0.00	\$0.00	\$0.00
2013	\$0.00	\$0.00	\$0.00
			\$17,321,271.16
TOTALS	\$17,310,992.81	\$10,278.35	\$17,321,271.16
DISCOUNT	(\$11.39)		(\$11.39)
INTEREST	\$47,067.00	\$675.82	\$47,742.82
TOLERANCE	(\$2.18)	(\$0.48)	(\$2.66)
ADVERTISING	\$310.00		
GARNISHMEN'	\$1,916.05	GAP BILL FEES	DEFERRED GAP
NSF	\$202.08	\$737.48	\$10,814.69
LEGAL FEES	\$6,028.99		
TOTALS	\$17,366,503.36	\$11,691.17	
MISC FEE	\$0.00		GRAND TOTAL
TAXES COLL	\$17,366,503.36		\$17,378,194.53
DEF	\$2,430.19		\$2,491.58
DISC	(\$8.94)		\$10,814.69
TOL	\$0.00		\$17,391,500.80
INT	\$70.33		
TOTAL TAXES UNCOLLECTED JANUARY 2024			
	AMOUNT-REAL	AMOUNT-GAP	COMBINED AMT
2023	\$5,849,858.35	\$171,574.19	\$6,021,432.54
2022	\$1,249,321.94	\$101,837.76	\$1,351,159.70
2021	\$451,963.20	\$67,856.98	\$519,820.18
2020	\$357,448.06	\$34,489.43	\$391,937.49
2019	\$498,221.53	\$0.00	\$498,221.53
2018	\$256,621.18	\$0.00	\$256,621.18
2017	\$146,376.70	\$0.00	\$146,376.70
2016	\$107,799.36	\$0.00	\$107,799.36
2015	\$98,035.18	\$0.00	\$98,035.18
2014	\$108,010.66	\$0.00	\$108,010.66
2013	\$0.00	\$0.00	\$0.00
	\$9,123,656.16	\$375,758.36	\$9,499,414.52

TAX ADMINISTRATION: ABATEMENTS AND SUPPLEMENTS

The Tax Assessor provided Commissioners with a detailed written report regarding tax abatements and supplements during *January 2024*. The monthly grand total for tax abatements was listed as (\$8,466.76), and the monthly grand total for tax supplements was listed as \$18,556.39.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and passed unanimously by the Board to, *approve the January 2024 tax abatements and supplements submitted by the Tax Assessor.*

TAX ADMINISTRATION: ORDER TO ADVERTISE

Per North Carolina General Statute §105-369, uncollected taxes for the current year that are a lien on real property must be advertised in a newspaper having general circulation in the taxing unit. Upon receipt of the Tax Collector’s report in February, the governing body must order the Tax Collector to advertise the tax liens.

Number of Parcels	7,601
Assessed Value	\$503,443,451
Base Tax	\$4,247,958.19
Assessments	\$219,955.63
Penalties	\$86,491.06
Interest	\$33,673.74
Flat Fees	\$2,526.55
Total Taxes	\$4,467,913.82
Total Additional Charges	\$122,691.35
Total Due	\$4,590,605.17

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, *authorize the tax collector to, during the time frame between March 18, 2024, and March 22, 2024, shall advertise tax liens on real property that remain unpaid as of March 6, 2024. Advertisements shall be made in the manner provided by North Carolina General Statute §105-369.*

FINANCE DEPARTMENT: BUDGET TRANSFER SUMMARY

As required by North Carolina General Statute §159-15, all internal transfers shall be submitted to the Board of Commissioners. The budget transfer summary from December 4, 2023, through January 26, 2024, is included in Commissioner packets.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and passed unanimously by the Board to, *approve the budget transfer summary as presented.*

BUDGET TRANSFERS LEGEND: D = DEPARTMENTAL; L = LATERAL

BUD #	BUDGET TYPE	DATE SUBMITTED BY DEPT	DEPT #	DEPT TO NAME	DEPT #	DEPT FROM NAME	EXPLANATION	BUDGET AMOUNT
1851	D	1/5/2024	012.530	Health Admin			Move funds to cover license fees	\$ 500.00
1851	D	1/5/2024	012.532	TB/STD/CD			Move funds to cover training	\$ 1,000.00
1851	D	1/5/2024	012.548	CODAP			Move funds to cover education and professional servs	\$ 1,243.00
1851	D	1/5/2024	012.546	CC4C/CPCM			Move funds to cover incentives	\$ 100.00
1851	D	1/5/2024	012.540	WIC			Move funds to cover dept supply, advertising/promotions, dues/subscriptions	\$ 3,920.00
1851	D	1/5/2024	012.538	Maternal Health			Move funds to cover education/certification/training	\$ 400.00
1851	D	1/5/2024	012.537	Child Health			Move funds to cover contracted services	\$ 500.00
1851	D	1/5/2024	012.534	School Health			Move funds to cover lab supplies	\$ 2,500.00
1852	D	1/11/2024	010.498	Soil & Water			Move funds to cover automotive supplies	\$ 250.00
1853	D	1/11/2024	010.498	Soil & Water			Move funds to cover automotive supplies - to correct incorrect acct # posted on BT1852	\$ 250.00
1854	D	1/11/2024	010.415	Tax Admin			Move funds to cover travel/training	\$ 2,000.00
1855	D	1/11/2024	010.415	Tax Admin			Move funds to cover travel/training	\$ 4,000.00
1856	D	1/11/2024	010.446	EMS			Move funds to cover dues/subscriptions	\$ 5,000.00
1857	D	1/11/2024	010.413	Finance			Move funds to cover contracted services (EMS Consultant)	\$ 50,417.00
1858	D	1/16/2024	010.446	EMS			Move funds to cover dues/subscriptions	\$ 8,700.00
1859	D	1/16/2024	010.419	ROD			Move funds to cover awards/appreciation	\$ 25.00
1860	D	1/20/2024	010.422	T&T			Move funds to cover T&T Event invoices	\$ 7,000.00
1861	L	1/25/2024	010.998	Contingency	010.444	Detention Ctr	Rev Temp Bud #1819 as BNA for funding was posted	\$ 178,000.00
1862	D	1/26/2024	010.451	Tax Admin			Move funds to cover dept supplies and postage	\$ 3,600.00
1863	D	1/26/2024	012.550	Primary Care			Move funds to cover travel/training, telecommunications, capital equipment	\$ 1,010,425.00

SOCIAL SERVICES: BUDGET AMENDMENT (BNA #039)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
011.508.4.350.11		Income Maintenance/State Grants-Medicaid	\$121,361.00	
011.508.5.700.01		Income Maintenance/Grants-Medicaid	\$121,361.00	

Explanation of Revisions: Budget allocation of \$121,361 in grant funds for Medicaid Expansion.

FINANCE DEPARTMENT: BUDGET AMENDMENT (BNA #040)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
060.651.4.840.00		Property-Liability/Insurance Settlement	\$23,719	
060.651.5.910.00		Property-Liability/Capital Equipment	\$23,719.00	

Explanation of Revisions: Budget allocation of \$23,719 in funds received from an insurance settlement for a wrecked vehicle from the Sheriff's office. The funds will help offset the costs of the replacement vehicle.

SOCIAL SERVICES: BUDGET AMENDMENT (BNA #041)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
011.504.4.410.00		Title XX/Local & Other Grants	\$25,000.00	
011.504.5.700.00		Title XX/Grants	\$25,000.00	

Explanation of Revisions: Budget allocation of \$25,000 in grant funds from Kintegra Health for opioid awareness and prevention, targeting families presently involved with Child Protective Services.

SHERIFF'S OFFICE: BUDGET AMENDMENT (BNA #042)

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
010.443.4.991.00		Sheriff's Office/Fund Balance Approp	\$20,000.00	

010.443.5.910.00

Sheriff's Office/Capital Equipment

\$20,000.00

Explanation of Revisions: Budget allocation of \$20,000 to assist in the purchase of vehicles.

PLANNING DEPARTMENT: REQUEST TO SET A PUBLIC HEARING ON TUESDAY, MARCH 19, 2024, TO CONSIDER AMENDMENTS TO CHAPTER 12 OF THE UNIFIED DEVELOPMENT ORDINANCE INCLUDING:

- **CASE 23-07: TEXT AMENDMENT TO SECTION 12-124 – ADDING RURAL RESIDENTIAL (RU) ZONING DISTRICT**

The 2005 and 2021 Land Use Plans both encourage policies for the most rural parts of the County, which promote maintaining the rural character while providing more flexibility in uses. The plans recognize that development is sparser in these areas, and the communities desire to maintain that rural feel. Due to the larger properties in the rural area, some limited non-residential uses typically found in those areas could be compatible. Staff proposes the Rural Residential (RU) Zoning District, which was drafted using guidance from the Land Use Plan, the Board of Commissioners' direction, and comments from the Planning Board. This district has subdivision standards that assist in maintaining a rural character and a list of permitted uses, allowing some non-residential land uses that fit into rural areas.

- **CASE 23-08: TEXT AMENDMENT TO SECTION 12-21 AND 12-124 – PRIVATE STORAGE BUILDING**

The Board of Commissioners asked staff to evaluate the use of private storage as a principal use and determine if and where this can be compatible and if any development standards should be applied, such as lot size, building size, building placement, and property line setbacks. Staff evaluated and drafted an ordinance for consideration. Private storage buildings are not permitted for principal use on a property. They must be located as an accessory for the principal use they are supporting. For example, a storage building can be on the same lot as the residence it supports but not as standalone use.

- **CASE 23-09: TEXT AMENDMENT TO SECTION 12- 137 – RURAL HOME OCCUPATION**

At its January 17, 2023, meeting, the Board of Commissioners held a public hearing regarding an amendment to the Rural Home Occupation text, specifically creating a Type B Rural Home Occupation. At the meeting, the Board stated they wanted the Planning Board to reevaluate the proposed text, including the allowances in the new Rural Home Occupation text, and bring a proposal back to the Board of Commissioners. As proposed, this Type B Rural Home Occupation would only be allowed in the new Rural Residential and Rural Agriculture districts. This Type B use would require a five-acre minimum, increased setbacks, and screening from adjoining properties.

Rural home occupations allow citizens to operate a small business from their residence so long as they can comply with standards outlined in Section 12-137 of the Unified Development Ordinance. These standards are meant to allow home occupations while maintaining the residential character of the property so that it doesn't affect neighboring properties.

- **CASE 23-19: TEXT AMENDMENT TO SECTION 12-124 – MODIFYING RURAL AGRICULTURE (RA) ZONING DISTRICT**


The Rural Agricultural District was first adopted in 1997 before county-wide zoning, covering an area between Waco and Fallston, totaling approximately 13,500 acres. Several phases followed, expanding the original district, and adding separate areas of the Rural Agriculture (RA) district across the County, now covering approximately 15,762 acres. The town of Mooresboro used the Rural Agriculture (RA) district as its base district. Per Section 12-121 of our Unified Development Ordinance, the purpose of the Rural Agriculture (RA) district is to accommodate agricultural and residential uses in the rural parts of the County at a maximum of one dwelling per three acres. Given the very low density of development, a limited number of nonresidential uses are also allowed in this district, which are not permitted in the other residential zoning districts. At the July 11, 2023, meeting, the Board of Commissioners discussed the Rural Agriculture (RA) zoning district and the number of uses permitted within this district. The Board gave staff directions to work with the Planning Board to evaluate the district and see that the list of uses is compatible with the district and its intent.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, *approve setting the public hearing as requested.*

SOLID WASTE DEPARTMENT: LAND EXCHANGE

Cleveland County operates a landfill on Fielding Drive, parcel 16732. April Smith, David Kevin Smith, and Brenda Lail Walker own a neighboring parcel. Staff have worked with the owners on a proposed land exchange, which would swap two 0.158-acre pieces of property, like for like. The Commissioners' packets include a survey of the proposed land swap. The result would create a better buffer for the landfill.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, *approve the resolution authorizing the land exchange.*



Resolution

03-2024

Resolution Authorizing Exchange of Property

WHEREAS, Cleveland County (the "County") owns a 918-acre tract of land, known as parcel 16732, described in Book 1540 Page 1996 of the Cleveland County Registry, located at Airport Road, Cherryville Road and Fielding Road; Plat Book 48, Page 163 of the Cleveland County Registry references Tract 1, 0.158 acres; and

WHEREAS, April Walker, David Kevin Smith and Brenda Lail Walker own a 1.55-acre tract of land, known as parcel 60859, described in Book 1882 Page 1112 of the Cleveland County Registry, located at 136-1 Fielding Road; Plat Book 48, Page 163 of the Cleveland County Registry references Tract 2, 0.158 acres; and

WHEREAS, the County and the owners of parcel 60859 wish to make an even exchange of two 0.158-acre portions of these two properties, as portrayed on the Attached Exhibit A, which would create a better buffer for the County's landfill; and

WHEREAS, the County estimates at each of these 0.158-portion is valued at approximately \$500; and

WHEREAS, North Carolina General statute, section 160A- 271 authorizes the County to make such an exchange, if authorized by the Commissioners by Resolution adopted at a regular meeting of the Board upon at least 10 days' public notice; and

WHEREAS, the County has given the required public notice, and the Board of Commissioners is convened in a regular meeting.

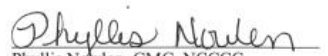
NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of Cleveland County resolves that:

1. The exchange of properties described above is authorized.
2. The appropriate county officials are directed to execute all appropriate instruments necessary to carry out the exchange.

Adopted this on the 6th day of February 2024.


Kevin Gordon, Chairman
Cleveland County Board of Commissioners

ATTEST:


Phyllis Nowlen, CMC, NCCCC
Clerk to the Board
Cleveland County Board of Commissioners



FINANCE DEPARTMENT: ARPA POLICIES

Policies required for the American Rescue Plan Act (ARPA) Funding. (a full copy of the policies is on file in the Clerk's Office and Finance Department).



Resolution

05-2024

Resolution for Adoption of a Civil Rights Compliance Policy

WHEREAS, Cleveland County has received an allocation of funds from the "Coronavirus State Fiscal Recovery Fund" or "Coronavirus Local Fiscal Recovery Fund" (together "CSLFRF funds"), established pursuant to Sections 602 and 603 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (the "ARP/CSLFRF award").

WHEREAS, CSLFRF funds are subject to the U.S. Department of Treasury ("Treasury") regulations, including the Final Rule, Interim Final Rule, the Award Terms and Conditions, and the Title VII implementing regulations at 31 C.F.R. Part 22.

WHEREAS, pursuant to the ARP/CSLFRF Award Terms and Conditions, and as a condition of receiving CSLFRF funds, Cleveland County agrees to follow all federal statutes and regulations prohibiting discrimination in its administration of CSLFRF under the terms and conditions of the ARP/CSLFRF award, including, without limitation, the following:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin within programs or activities receiving federal financial assistance;
- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
- iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving Federal financial assistance;
- iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
- v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

RESOLVED, That the governing board of Cleveland County hereby adopts and enacts the following nondiscrimination policy, which shall apply to the operations of any program, activity, or facility that is supported in whole, or in part, by expenditures CSLFRF pursuant to the ARP/CSLFRF award.

Adopted this the 6th day of February, 2024.

By:

Kevin Gordon, Chairman
Board of Commissioners of Cleveland County

ATTEST:

Phyllis Nowlen, CMC, NCCCC
Clerk to the Board
Cleveland County Board of Commissioners



Resolution

06-2024

ARPA/CSLFRF ELIGIBLE USE POLICY RESOLUTION

WHEREAS the Cleveland County Board of Commissioners, has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); and

WHEREAS US Treasury is responsible for implementing ARP/CSLFRF and has enacted a Final Rule (2022 Final Rule) outlining eligible projects; and

WHEREAS US Treasury has enacted an Interim Final Rule (2023 IFR) providing additional flexibility for recipients to use funds for three new eligible use categories; and

WHEREAS the funds may be used for projects within these categories, to the extent authorized by state law.

- 1. Support COVID-19 public health expenditures, by funding COVID-19 mitigation and prevention efforts, medical expenses, behavioral healthcare, preventing and responding to violence, and certain public health and safety staff;
- 2. Address negative economic impacts caused by the public health emergency, including economic harms to households, small businesses, non-profits, impacted industries, and the public sector;
- 3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- 4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors;
- 5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet; and
- 6. Invest in certain disaster recovery/mitigation projects, Title I projects, and Surface Transportation projects; and

WHEREAS the ARP/CSLFRF are subject to the provisions of the federal Uniform Grant Guidance, 2 CFR Part 200 (UG), as provided in the [Assistance Listing 21.027](#); and

WHEREAS US Treasury has issued a [Compliance and Reporting Guidance \(most recent v.5.4 \(December 14, 2023\)\)](#) dictating implementation of the ARP/CSLFRF award terms and compliance requirements; and

WHEREAS the Compliance and Reporting Guidance states on page 6 that

Per 2 CFR Part 200.303, your organization must develop and implement effective internal controls to ensure that funding decisions under the SLFRF award constitute eligible uses of funds, and document determinations.

BE IT RESOLVED that the Cleveland County Board of Commissioners hereby adopts and enacts the following Eligibility Determination Policy for ARP/CSLFRF funds, retroactively to 06/08/2021.

Adopted this the 6th day of February, 2024.

By:

Kevin Gordon, Chairman
Board of Commissioners of Cleveland County

ATTEST:

Phyllis Nowlen, CMC, NCCCC
Clerk to the Board
Cleveland County Board of Commissioners





Resolution

04-2024

RESOLUTION FOR ALLOWABLE COSTS AND COST PRINCIPLES FOR EXPENDITURE OF AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

WHEREAS Cleveland County, has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); and

WHEREAS the funds may be used for projects within these categories, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet; and

WHEREAS the ARP/CSLFRF are subject to the provisions of the federal Uniform Grant Guidance, 2 CFR Sect. 200 (UG); and

WHEREAS the Compliance and Reporting Guidance for the State and Local Fiscal Recovery Funds provides, in relevant part:

Allowable Cost Policy for ARP/CSLFRF Grant

Allowable Costs/Cost Principles. As outlined in the Uniform Guidance at 2 CFR Part 200, Subpart E regarding Cost Principles, allowable costs are based on the premise that a recipient is responsible for the effective administration of Federal awards, application of sound management practices, and administration of Federal funds in a manner consistent with the program objectives and terms and conditions of the award. Recipients must implement robust internal controls and effective monitoring to ensure compliance with the Cost Principles, which are important for building trust and accountability.

Funds may be, but are not required to be, used along with other funding sources for a given project. Note that Funds may not be used for a non-Federal cost share or match where prohibited by other Federal programs, e.g., funds may not be used for the State share for Medicaid.

Treasury's Interim Final Rule and guidance and the Uniform Guidance outline the types of costs that are allowable, including certain audit costs. For example, per 2 CFR 200.425, a reasonably proportionate share of the costs of audits required by the Single Audit Act Amendments of 1996 are allowable; however, costs for audits that were not performed in accordance with 2 CFR Part 200, Subpart F are not allowable. Please see 2 CFR Part 200, Subpart E regarding the Cost Principles for more information.

- a. **Administrative costs:** Recipients may use funds for administering the SLFRF program, including costs of consultants to support effective management and oversight, including consultation for ensuring compliance with legal, regulatory, and other requirements. Further, costs must be reasonable and allocable as outlined in 2 CFR 200.404 and 2 CFR 200.405. Pursuant to the ARP/CSLFRF Award Terms and Conditions, recipients are permitted to charge both direct and indirect costs to their SLFRF award as administrative costs. Direct costs are those that are identified specifically as costs of implementing the ARP/CSLFRF program objectives, such as contract support, materials, and supplies for a project. Indirect costs are general overhead costs of an organization where a portion of such costs are allocable to the ARP/CSLFRF award such as the cost of facilities or administrative functions like a director's office. Each category of cost should be treated consistently in like circumstances as direct or indirect, and recipients may not charge the same administrative costs to both direct and indirect cost categories, or to other programs. If a recipient has a current Negotiated Indirect Costs Rate Agreement (NICRA) established with a Federal cognizant agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals, then the recipient may use its current NICRA. Alternatively, if the recipient does not have a NICRA, the recipient may elect to use the de minimis rate of 10 percent of the modified total direct costs pursuant to 2 CFR 200.414(f).
- b. **Salaries and Expenses:** In general, certain employees' wages, salaries, and covered benefits are an eligible use of ARP/CSLFRF award funds; and

WHEREAS Subpart E of the UG dictates allowable costs and cost principles for expenditure of ARP/CSLFRF funds; and

WHEREAS Subpart E of the UG (specifically, 200.400) states that:

The application of these cost principles is based on the fundamental premises that:

- (a) The non-Federal entity is responsible for the efficient and effective administration of the Federal award through the application of sound management practices.
- (b) The non-Federal entity assumes responsibility for administering Federal funds in a manner consistent with underlying agreements, program objectives, and the terms and conditions of the Federal award.
- (c) The non-Federal entity, in recognition of its own unique combination of staff, facilities, and experience, has the primary responsibility for employing whatever form of sound organization and management techniques may be necessary in order to assure proper and efficient administration of the Federal award.
- (d) The application of these cost principles should require no significant changes in the internal accounting policies and practices of the non-Federal entity. However, the accounting practices of the non-Federal entity must be consistent with these cost principles and support the accumulation of costs as required by the principles, and must provide for adequate documentation to support costs charged to the Federal award.
- (e) In reviewing, negotiating and approving cost allocation plans or indirect cost proposals, the cognizant agency for indirect costs should generally assure that the non-Federal entity is applying these cost accounting principles on a consistent basis during their review and negotiation of indirect cost proposals. Where wide variations exist in the treatment of a given cost item by the non-Federal entity, the reasonableness and equity of such treatments should be fully considered.
- (f) For non-Federal entities that educate and engage students in research, the dual role of students as both trainees and employees (including pre- and post-doctoral staff) contributing to the completion of Federal awards for research must be recognized in the application of these principles.
- (g) The non-Federal entity may not earn or keep any profit resulting from Federal financial assistance, unless explicitly authorized by the terms and conditions of the Federal award;

BE IT RESOLVED that the governing board of Cleveland County hereby adopts and enacts the following US Cost Principles Policy for the expenditure of ARP/CSLFRF funds.

Adopted this the 6th day of February, 2024.

By:

Kevin Gordon, Chairman
Board of Commissioners of Cleveland County

ATTEST:

Phyllis Nowlen, CMC, NCCCC
Clerk to the Board
Cleveland County Board of Commissioners



ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, ***approve the ARPA Funding policy resolutions.***

CLEVELAND COUNTY SCHOOLS: SURPLUS PROPERTY PARCEL 8255


Parcel 8255, adjacent to East Elementary School, is a 0.42 acre, includes a house, and is located at 701 Cleveland Avenue in the Town of Grover. This property is not currently being used, and the Board of Education unanimously approved it as surplus at their July 24, 2023, meeting. The Cleveland County Board of Education Policy and North Carolina General Statute §115C require the county to have the first opportunity to obtain the

property. If Commissioners have no desire to acquire this parcel, the Board of Education will consider alternative options, including potential interest from the City of Shelby.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, *decline the first opportunity from Cleveland County Schools to obtain parcel 8255.*

COUNTY MANAGER'S OFFICE: JUSTICE CENTER RIGHT-OF-WAY (ROW) DEDICATION

Cleveland County requests the City of Shelby accept the right-of-way dedication of a strip of property along the eastern edge of Juan Street. The dedicated land will be joined with Juan Street to create an expanded public street right-of-way, necessary to support the proposed Justice Center improvements and extension.



Resolution

07-2024

RESOLUTION DEDICATING LAND FOR PUBLIC RIGHT-OF-WAY AT JUSTICE PLACE

WHEREAS, Cleveland County is constructing a new courthouse, sheriff's office, and detention center collectively known as the Justice Center; and,

WHEREAS, Cleveland County desires to create an expanded public street right-of-way, necessary to support the proposed Justice Place improvements/extension; and,

WHEREAS, Cleveland County has identified a strip of property currently located along the eastern edge of Juan Street to accomplish the expanded public street right-of-way to be joined with Juan Street, and is identified at Deed Book 1799, Page 613, (PIN 2547304021); and,

WHEREAS, Cleveland County desires to petition the City of Shelby to accept an additional right-of-way adjacent to Juan Place for the realignment of Juan Place and Justice Place; and,

WHEREAS, this widening is as proposed within the City-approved "Cleveland County Justice Center Site Plan – Phase 2" (plans prepared by WithersRavenel, last dated August 28, 2023, approved by the City of Shelby on September 19, 2023); and the proposed street dedication is further described within the "Justice Place Right-of-Way Dedication" Plat as prepared by WithersRavenel; and,

WHEREAS, The City of Shelby has indicated an interest in accepting the dedicating of said land, as both the County and the City of Shelby desire to allow for the optimal flow of vehicular traffic through this area.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CLEVELAND COUNTY, NORTH CAROLINA:

- Cleveland County hereby dedicates land for the new right-of-way for Juan Place as shown on the attached plat produced by WithersRavenel and labeled "Justice Place Right of Way Dedication" to the City of Shelby, as a right-of-way City street network.

- However, should the City of Shelby reject the identified land, it would revert to its current use.
- This resolution shall be effective on February 1, 2024.

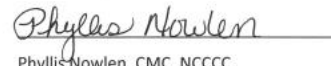
Adopted this the 6th day of February, 2024.

By:



Kevin Gordon, Chairman
Board of Commissioners of Cleveland County

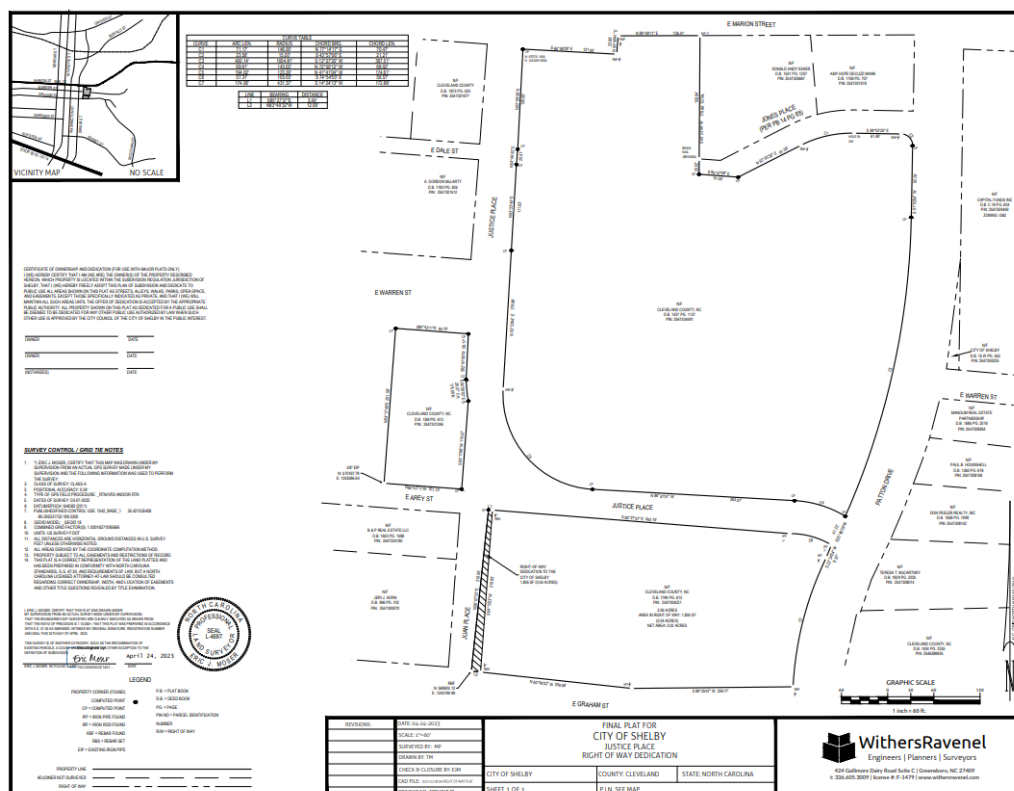
ATTEST:



Phyllis Nowlen, CMC, NCCCC
Clerk to the Board
Cleveland County Board of Commissioners



ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, *approve the resolution dedicating land for public right-of-way at Justice Place.*



COMMISSIONERS: AMENDMENT TO THE 2024 REGULAR MEETING SCHEDULE

The Board of County Commissioners has decided it is appropriate to cancel their March 14, 2024, work session.

ACTION: Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously approved by the Board to, *adopt the change in meeting schedule resolution.*




PUBLIC HEARINGS

PLANNING CASE 24-01: REQUEST TO REZONE A PORTION OF PARCEL 59471 FROM RESIDENTIAL (R) TO NEIGHBORHOOD BUSINESS – CONDITIONAL USE (NB-CU) FOR A TELECOMMUNICATIONS TOWER


Chairman Gordon called Planning Director Chris Martin to the podium to present Planning Case 24-01; a request to rezone a portion of parcel 59471 from Residential (R) to Neighborhood Business – Conditional Use (NB-CU) for a telecommunications tower. Parcel 59471 lies on Webb Road, northeast of Boiling Springs. The applicant, Jonathan Yates, is asking to rezone a 100 x 100 section on the western end of the property to use a cell tower. The tower is a self-supporting monopole at a height of 178 feet, with an additional three-foot lightning rod for a total height of 181 feet. This tower's maximum height is 184 feet due to being within the airport overlay. The site plan proposes an engineered fall zone of 50 feet. The tower is set back 218 feet from the western property line, 406 feet from the northern line, and 305 feet from the northeast corner of parcel 59535. The petitioner indicates an application is being processed by the Federal Aviation Administration (FAA) for tower approval. The anchor tenant is Verizon, with three additional potential service providers.

Surrounding zoning districts are Residential (R) to the north and south. To the west is R10 zoning in the Boiling Springs Extra-Territorial Jurisdiction (ETJ), and to the northeast is R10/R20 zoning in Shelby's ETJ. Surrounding uses are single-family dwellings and large vacant tracts. The Land Use Plan designates this area as Secondary Growth. The Planning Board voted unanimously to recommend approval of the zoning map amendment. They commented that cell towers were necessary to provide adequate coverage for phones and internet services throughout the county. The following information and PowerPoint were presented to the Commissioners.

Case 24-01 422 Webb Road


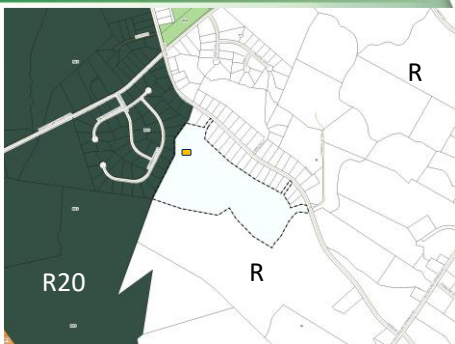


Request

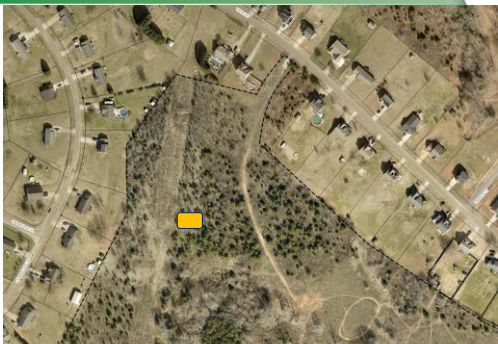


- **Petitioner:** Jonathan Yates
- **Current District:** Residential
 - Permits site-built homes, modular homes and manufactured homes.
 - Multifamily uses like apartments and duplexes.
- **Requested District:** Neighborhood Business – Conditional Use
 - For the purposes of developing a 100x100 area for a 183 ft tall telecommunication tower.
 - Towers permitting in Neighborhood Business.
 - Site plan provided with Conditional Use
 - Reasonable conditions allowed which improve compatibility and public safety


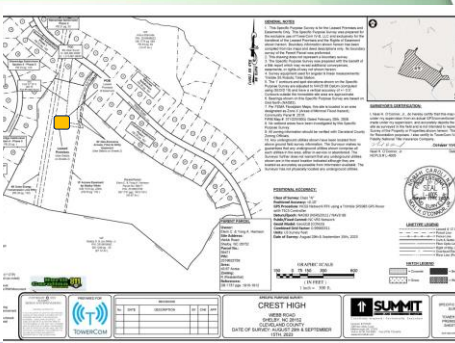
Zoning Map


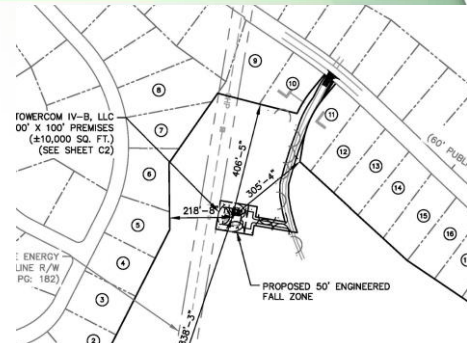
Aerial Map


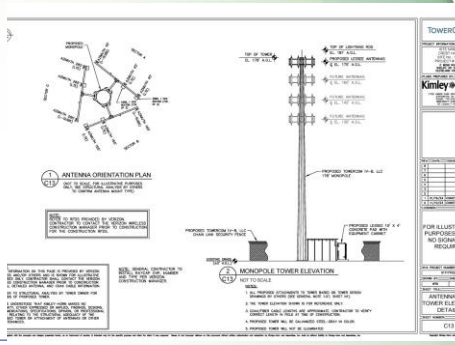
Site Plan


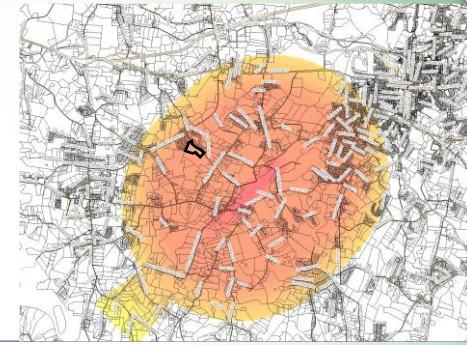
Site Plan

Site Plan

Airport Overlay

Height Limits



- **Height Maximum**
 - Total permitted height minus ground elevation equals permitted structure height.
 - Ground elevation at site is 813 feet
 - $997 - 813 = 184$ feet maximum structure height.
 - Proposed tower is 181 feet at the top of the lightning rod.
- **Airport Overlay**
 - Established elevation of airport is 847 feet.
 - Horizontal surface plane around airport– height maximum of 150 feet above airport elevation.
 - $847 + 150 = 997$ feet total height.

10

Land Use Plan



- **2021 Land Use Plan Recommendation 25: Improve access to broadband internet services**
 - Residents, businesses, and industries of all types rely on internet infrastructure.
 - The lack of a reliable internet backbone can limit the types of jobs or production work that is possible in a community.
 - Whether provided by wireline or wireless technology, having reliable high speed broadband service is critical.

11

Planning Board



- **Unanimously recommended approval of the rezoning request.**
- **Stated improved broadband resources were needed.**

12

Requested Board Action



- **Hold public hearing**
- **Approve petition**
- **Deny petition**
- **Approve with conditions**

13

Chairman Gordon opened the floor to the Board for questions and discussion. Commissioner Hutchins inquired about the fall zone, heavy winds blowing the tower into power lines and cables, and who was responsible for damages incurred. Mr. Martin stated that the information and site plan has been submitted to Duke Energy, and they have acknowledged receipt; however, they have not responded regarding concerns or issues.

Chairman Gordon called Mr. Yates to the front to answer the Commissioner's questions. Mr. Yates submitted reports to Commissioners for official records, which are filed in the Clerk's Office. He explained that the cell tower would be a monopole design and that it had been certified by engineer Robert Beacon. Mr. Beacon designs over five hundred towers annually, specializing in catastrophic conditions. Mr. Yates further outlined the design of the pole, materials and steel that will be used, tower collapse, and fall zone designs. Construction is estimated to take sixty days.

Chairman Gordon opened the Public Hearing at 6:25 pm for anyone wanting to speak for or against Planning Case 24-01; a request to rezone a portion of parcel 59471 from Residential (R) to Neighborhood Business – Conditional Use (NB-CU) for a telecommunications tower. (*Legal Notice was published in the Shelby Star on Friday, January 26, 2024, and Friday, February 2, 2024.*)

Jonathan Yates, 105 Broad St., Charleston – is the applicant and spoke to approve the rezoning request. He reiterated his previous comments concerning structure materials and design, the fall zone, and the service that an additional cell tower will bring to the residents of Cleveland County.

Lyda Steele, no address given – spoke in opposition to the rezoning request, citing her health concerns, safety, and the location of the proposed tower being so close to her residence.

Hearing no further comments, Chairman Gordon closed the Public Hearing at 6:30 pm.

Chairman Gordon opened the floor to the board for questions and discussion. Commissioner Hutchins commented on Ms. Steele's comment regarding radiation from a cell tower and asked if the design team had

already addressed these health concerns. Mr. Yates gave a report on the omission safety of cell towers to the Commissioners. The proposed tower will emit less than 4% of the allowable emissions per federal standards and guidelines. The radiation from the cell tower is equivalent to getting X-rays at the doctor's office while using the radiation barrier gown. It is also like the emissions from cell phones, microwaves, car radios, etc. These towers are located throughout the state, on hospital premises, and in neighborhoods. Mr. Yates thanked Ms. Steele for her concerns and questions and gave her a copy of the reports for her records. Commissioner Hardin asked how much of the property would be cleared and road access. Mr. Yates advised that a 60 x 60 area would be cleared around the cell tower, an eight-foot-high chain link fence with three lines of barbed wire at the top would go around the tower, and the road leading to the tower site would be graded and leveled with gravel.

ACTION: Commissioner Bridges made a motion, seconded by Commissioner Whetstine, and unanimously approved by the Board to approve the rezoning of a portion of parcel 59471 from Residential (R) to Neighborhood Business—Conditional Use (NB-CU) for a telecommunications tower, citing compatibility with the Land Use Plan and cell towers being *necessary to provide adequate coverage for cell phones and internet services throughout the county.*

PLANNING CASE 24-02: REQUEST TO REZONE 350 RANGE ROAD FROM RESTRICTED RESIDENTIAL (RR) TO RESIDENTIAL (R)

Planning Director Chris Martin remained at the podium to present Planning Case 24-02: request to rezone 350 Range Road from Restricted Residential (RR) to Residential (R). Parcel 63684, containing 4.12 vacant acres, is located along Range Road, west of the City of Kings Mountain. The applicant, Bobby Pearson, is requesting a change in the zoning of his property. The Restricted Residential (RR) zoning district permits single-family dwellings such as site-built homes and modular homes. It is the most restrictive residential type of zoning district. Residential (R) zoning districts accommodate low-density single-family detached dwellings, modular homes, and manufactured homes. Multifamily housing is also permitted in this district but may be exempt from the density standards.

Surrounding zoning districts include Restricted Residential (RR) along the southern end of Range Road from Mike Ledford Road to Trotter Lane and Residential (R) to the north and west on Range Road. Surrounding uses are mostly single-family dwellings, manufactured homes, and large farm tracts. The Land Use Plan designates this area as Secondary Growth.

The Planning Board voted unanimously to recommend approval of the zoning map amendment. The Board noted that the proposed amendment aligned with the Land Use Plan's designation of Secondary Growth, and it was compatible with surrounding uses. The following information and PowerPoint were presented to the Commissioners.

Rezoning Case 24-02 350 Range Road



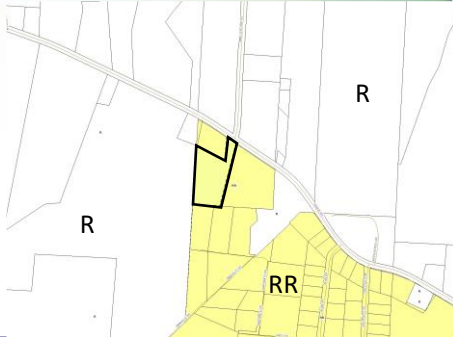
Rezoning Request



- Petitioner: Bobby Pearson
- 4.12 acres
- Current Zoning District: Restricted Residential
 - Most restrictive residential district.
 - Permits site-built homes and modular homes.
 - Nonresidential uses include churches and schools.
- Requested Zoning District: Residential
 - Permits site-built homes, modular homes and manufactured homes.
 - Multifamily uses like apartments and duplexes.

15

Zoning Map



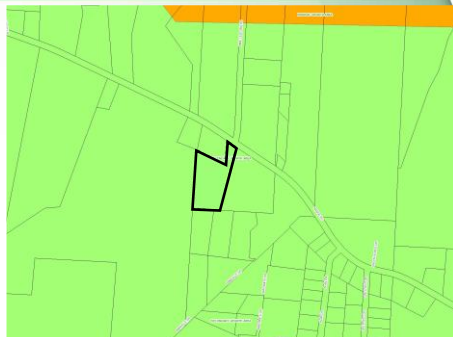
16

Aerial Map



17

Land Use Map



18

Planning Board



- Unanimously recommended approval of the rezoning request.
- Extension of existing Residential district.
- Stated compatibility with surrounding uses and consistent with the Land Use Plan's secondary growth designation.

19

Requested Board Action



- Hold public hearing
- Approve
- Deny

20

Chairman Gordon opened the Public Hearing at 6:40 pm for anyone wanting to speak for or against Planning Case 24-02: request to rezone 350 Range Road from Restricted Residential (RR) to Residential (R). (*Legal Notice was published in the Shelby Star on Friday, January 26, 2024, and Friday, February 2, 2024.*)

Hearing no comments, Chairman Gordon closed the Public Hearing at 6:41 pm.

ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Hardin, and unanimously approved by the Board to, *approve the rezoning of parcel 63684, located at 350 Range Road, from Restricted Residential (RR) to Residential (R), citing compatibility with the surrounding zoning and the Land Use Plan.*

PLANNING CASE 24-03: REQUEST TO REZONE A PORTION OF PARCEL 5272 FROM RESIDENTIAL (R) TO NEIGHBORHOOD BUSINESS – CONDITIONAL USE (NB-CU) FOR A TELECOMMUNICATIONS TOWER

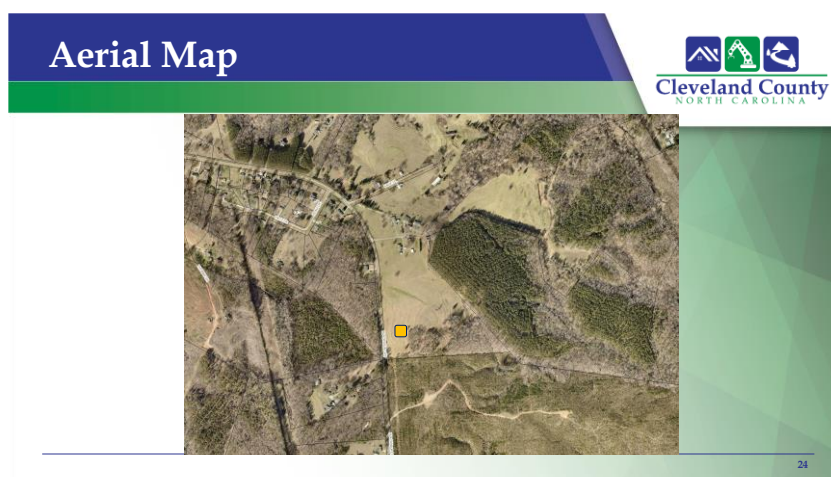
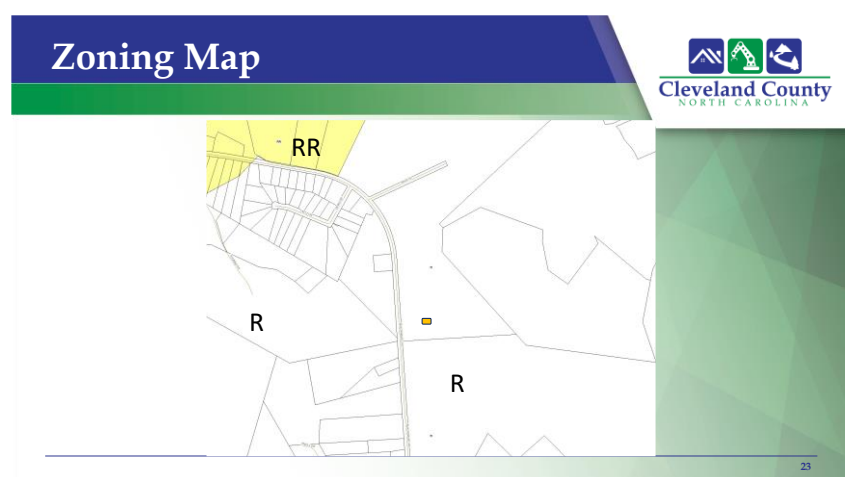
Planning Director Chris Martin remained at the podium to present Planning Case 24-03; a request to rezone a portion of parcel 5272 from Residential (R) to Neighborhood Business – Conditional Use (NB-CU) for a

telecommunications tower. Parcel 5272 is located on Blacksburg Road east of the Town of Earl and the South Carolina state line. The applicant, Southern Towers, requests to rezone a 100 x 100 section on the southern end of the property for a cell tower. The tower is a self-supporting lattice tower at a height of 230 feet, with an additional nine-foot lightning rod for a total height of 239 feet. The site plan proposes a 230-foot fall zone no closer than 340 feet to any property line, 834 feet to the nearest habitable structure, and 430 feet from the road.

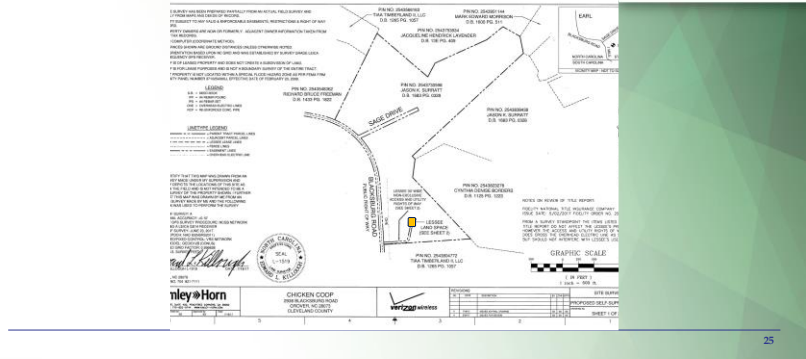
The surrounding zoning districts are Restricted Residential (RR) inside the town limits of Earl and Residential (R) on the north, west, and south sides. Surrounding uses include single-family dwellings and large vacant tracts. The Land Use Plan designates this area as Secondary Growth.

The Planning Board voted unanimously to recommend approval of the zoning map amendment. The Board noted that cell towers were necessary to provide adequate coverage for phone and internet services throughout the county and that the parcel was large and ideal for a telecommunications tower as it is surrounded by large vacant tracts of land.

Chairman Gordon opened the floor to the Board for questions and discussion. Commissioner Hutchins inquired if the cell tower would interfere with the airstrip in that area of the county; Mr. Martin advised he had not been able to locate a landing strip in that area, so he could not give a definitive answer. However, like the Planning Case 24-01 presented earlier, airport overlay districts must be adopted. The proposed site on parcel 5272 has no adopted district that would apply to this rezoning request. A height limit could not be enforced because of the ordinance. All towers are required to have FAA approval. The following information and PowerPoint were presented to the Commissioners.

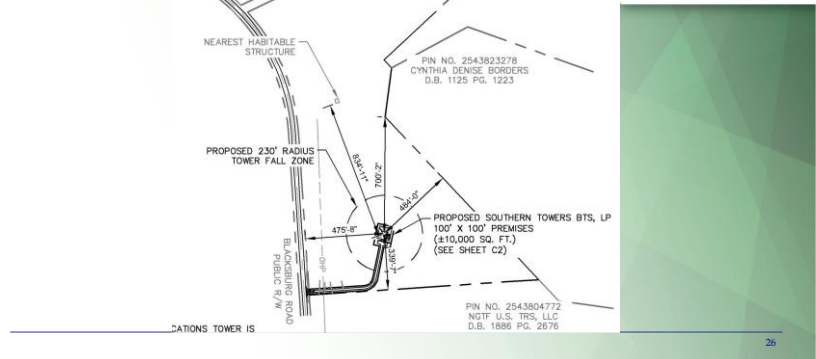


Site Plan



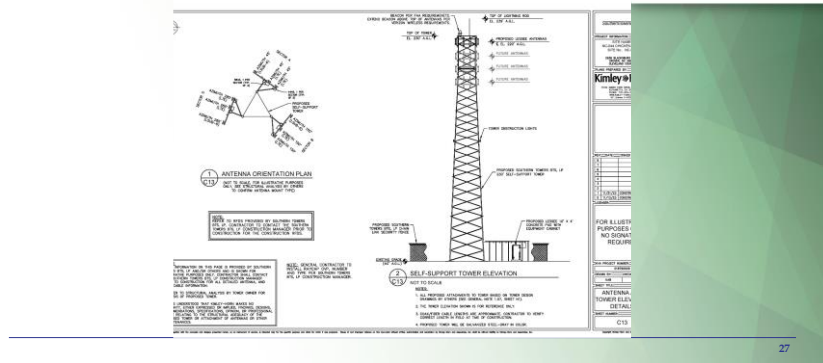
25

Site Plan



26

Site Plan



27

Land Use Plan



- 2021 Land Use Plan Recommendation 25: Improve access to broadband internet services
 - Residents, businesses, and industries of all types rely on internet infrastructure.
 - The lack of a reliable internet backbone can limit the types of jobs or production work that is possible in a community.
 - Whether provided by wireline or wireless technology, having reliable high speed broadband service is critical.

28

Planning Board



- Unanimously recommended approval of the rezoning request.
- Improved broadband resources were needed.
- Other comments were that the tract was large with larger, vacant tracts surrounding the proposed location.

29

Requested Board Action



- Hold public hearing
- Approve petition
- Deny petition
- Approve with conditions

30

Chairman Gordon opened the Public Hearing at 6:45 pm for anyone wanting to speak for or against Planning Case 24-03; a request to rezone a portion of parcel 5272 from Residential (R) to Neighborhood Business – Conditional Use (NB-CU) for a telecommunications tower. (*Legal Notice was published in the Shelby Star on Friday, January 26, 2024, and Friday, February 2, 2024.*)

Ralph Wyngarden, 678 Front Ave NW, Suite 255, Grand Rapids, MI – represents the applicants and company Southern Towers. Verizon is the tower tenant, and three additional tenants can be added in the future. He spoke about the benefits that an additional cell tower will bring to the residents and businesses of Cleveland County.

Hearing no further comments, Chairman Gordon closed the Public Hearing at 6:50 pm.

Chairman Gordon opened the floor to the Board for questions and discussion. Commissioner Hutchins asked about the fall zone and tower construction safety. Mr. Wyngarden explained when a tower is over two hundred feet, the structure is lattice self-support design monopole. This tower is designed to fall in a shorter distance. Commissioner Hutchins commented on future growth in the area could be impacted by this tower if it were to fall.

ACTION: Commissioner Bridges made a motion, seconded by Commissioner Whetstine, and unanimously approved by the Board to, *approve the rezoning of a portion of parcel 5272 from Residential (R) to Neighborhood Business—Conditional Use (NB-CU) for a telecommunications tower, citing compatibility with*

the Land Use Plan and cell towers being necessary to provide adequate coverage for phones and internet services throughout the county.

BOARD APPOINTMENTS

BOARD OF EQUALIZATION AND REVIEW (E&R)

ACTION: Commissioner Hardin made the motion, seconded by Commissioner Hutchins and unanimously adopted by the Board, to re-appoint Andy Dedmon, Gary Hastings, David Allen, Mike Philbeck, and Marvin Hutchinson to serve as members of this board for a period of one year, scheduled to conclude March 31, 2025.

CLOSED SESSION

ACTION: Commissioner Hutchins made the motion, seconded by Commissioner Bridges and unanimously adopted by the Board, *to go into closed session per North Carolina General Statute §143-318.11(a)(4) to discuss economic development matters relating to the location or expansion of industries or other businesses in the area served by Cleveland County, including agreement on a tentative list of economic development incentives that may be offered by the County in negotiations.* (Copy of closed session Minutes are sealed and found in the Closed Session Minute Book).

RECONVENE IN REGULAR SESSION

Chairman Gordon stated, *“The Board is in open session. During the closed session, no action was taken but general direction was given to the County Manager.”*

ADJOURN

There being no further business to come before the Board at this time, Commissioner Hutchins made a motion, seconded by Commissioner Whetstine and unanimously adopted by the Board, *to adjourn.* The next meeting of the Commission is scheduled for **Thursday, March 14, 2024, at 8:30 am** at the Cleveland County Health Department located at 200 S. Post Road, Shelby for a Commissioner’s Work Session.

*Kevin Gordon, Chairman
Cleveland County Board of Commissioners*

*Phyllis Nowlen, CMC, NCCCC
Clerk to the Board
Cleveland County Board of Commissioners*